

PROSPECTUS

1 AUTHORITY	The World Alzheimer's Table Tennis Championship will be organised by the The Ligue du Grand Est Tennis de Table Consortium , under the authority granted by the International Table Tennis Federation Foundation (ITTF) from 23 to 27 October 2024		
2 ORGANISER	Name	The Ligue du Grand Est Tennis de Table Consortium	
	Address	13, rue Jean Moulin, 54510 France	
	Tel	+33 383-188787	
	E-mail	contact@lgett.fr	
	website	https://www.lgett.fr/accueil	
3 LOC CHAIR	Name	Vincent BLANCHARD	
	Tel	+33 383-188787	
	E-mail	vincent.blanchard@lgett.fr	
4 MEDIA & PRESS OFFICER	Name	Silvia Da Silva	
	Tel	+33 383-188789	
	E-mail	silvia.dasilva@lgett.fr	
5 VENUE	Name	Complexe Sportif Camille MATHIEU	
	Address	1 Pl. Marcel Cerdan, 57280 Maizières-lès-Metz (France)	
	website	If the number of entries requires it, it will be used a second venue in the same city	
6 EVENTS	6.1	Men's Singles Class 1 [Holder: CHARITAKIS George GRE]	
	6.2	Women's Singles Class 1 [Holder: KALLERGI Katerina GRE]	
	6.3	Family members, caregivers and public. [Holder: STEFANOS Spanakis GRE]	
7 CLASSIFICATION SYSTEM	7.1	As there is a pilot event, there will be only a Class this year	
8 SCHEDULE	22nd October		Open practice day
	23rd October		Official arrivals day
		17:45	Technical meeting and draw
		19:00	Opening ceremony
	24th October	11:00	Singles Events, 1 st rounds
		15:00 - 19:30	Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.
	25th October	11:00	Singles Events, last rounds 1 st stage +draws
		15:00 - 19:30	Singles Events, Consolation events Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.
	26th October	11:00	Singles Events Main Draw Consolation Events Finals
		15:00 - 19:30	Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.
	27th October	13:00	Singles Events Finals
		14:00 - 18:30	Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.
	Full Schedule information will be available on the event page and on ITTFFoundation.org		
	The general timetable could be adapted according to the number of entries.		
	26th October		Farewell party
	28th October		Departures
9 ELIGIBILITY	The 2024 World Alzheimer's Table Tennis Championship is an event open to all players diagnosed with Alzheimer's , who are able to provide a medical certificate. Players are required to carry a consent letter to play from their doctor, issued no earlier than 30 days before the start of the competition.		
10 ENTRY & ACCREDITATION	10.1	The tournament is open to all players diagnosed with Alzheimer's disease from all around the world. We are aiming to promote the inclusion and the well-being of everyone and also we are aiming to bring as many countries as possible to the event, and promoting female participation.	
	10.2	Entry must be completed in the online system, no later than 20 July 2024, 23:59 CEST for the Early Bird official package discount or 23 September 2024, 23:59 CEST for the regular rate. The Organiser must be advised of any changes no later than 18th Oct 2024.	
	10.3	A copy of passport, photograph and a diagnosis certificate or similar, for each participant, must be entered through the online registration system.	

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11 ONLINE ENTRY SYSTEM

- 11.1 The ITTF Foundation only accepts online entries through the ITTF Online Entry System.
- 11.2 **Online Registration System - 2024**
 World Alzheimer's TT Championship
- 11.3 Confirmation of successful entry-form: an acknowledgment of the receipt of the entry form will be sent by email to the participants' official e-mail address (please, check the Spam folder regularly, if confirmation is not received).

Registration open

12 LAWS AND REGULATIONS

- 12.1 The Championships will be conducted in accordance with the current **Laws of Table Tennis, the Regulations** for International Competitions and the Special Regulations for World Championships, as modified or **complemented by this prospectus**.
- 12.2 The **official language** for the World Alzheimer's Table Tennis Championships will be **English**.
- 12.4 In order to participate in the event, all **participants** must follow the **laws and rules as indicated in the Prospectus** and the Directives for the event.

13 SYSTEM OF PLAY

- 13.1 All matches in first stages, will be to the best of 3 games. For the final Main Draw, the matches will be to the best of 5 games.
- 13.2 All participation events for family members, caregivers and general public plus any of the consolation events, will be to the best of 3 games.
- 13.3 **Singles:** The competition will be played in two stages (if entries and time allows, even 3 stages):
 - First Stage: Groups of 3-4 players. Depending entries could be of 5-6 players.
 - Second Stage: Knock-out.
 - Extra Stage (if possible): between 1-2 stages, of groups.
- 13.4 **Family members, caregivers and public:** The competition will be played in a simple Knock-out.
- 13.5 In singles events: there will be **consolation events**.
- 13.6 **Registration for family members, caregivers and public**, will be **until Thursday, 24th October 2024, 18:00 CET**, at the **Info Desk, Event Supervisor desk or Referee desk**, with the required form.
- 13.7 **Registration for consolation events**, will be directly to the **umpire**, just after losing or to the **Referee**, when the **group matches are completed** with the **required form**, until the draw for the next stage is done.
- 13.8 As this championship is a **pilot project**, the **competition formats and the number of players in groups may be subject to change depending on the number of participants**.

14 TECHNICAL MEETING & DRAW

- 14.1 The Technical meeting will be held on 23 October at 17:45h at the Complexe Sportif Camille MATHIEU. Maizières-lès-Metz
- 14.2 Draw for singles: 23 October, at 18:15
- 14.4 The draw will be conducted based on the regulations of the ITTF Statutes.

15 EQUIPMENT

Table: Tibhar Smash 28. Total 16 tables for competition Blue
 Practice Tables Tibhar Smash 28. Total 16 tables for practice Blue
 Ball **Tibhar SYNTNG 40+ White *****
 Floor Taraflex flooring on table venue synthetic (2 tables), venue synthetic (16 tables), gymnasium synthetic (16 tables)

16 HOSPITALITY

- Option 1 Novotel Metz- Amnéville Hotel (4****)**
 Address **16 Route de Maizieres les Metz, Maizieres les Metz (France)**
 Website <https://all.accor.com/a/en.html>
- | | | |
|--|---------------|---------------|
| Single room per person per day | 200,00 | Euro € |
| Double room two persons per day | 300,00 | Euro € |
- The official hospitality package includes **(5 nights minimum)**
- Accommodation (full board) in the selected hotel (breakfast at the hotel and lunch and dinner next to the venue)
 - Services and all tax charges inclusive
 - Free transportation from/to the airport/hotel
 - Free transportation shuttle service from/to the venues/hotel at different time slots
 - Participation / accreditation fee
 - Entry fee
 - Complimentary WiFi at the hotel
- Room Reservation:**
 The deadline is by **23 September 2024, 23:59 CEST**.
Early Bird deadline is by **20 July 2024, 23:59 CEST**. Early bird discount (full package) **10%** **Euro €**
 The **farewell party** is not included in this option, so you will need to pay it separately **50 EUR €**
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- Option 2 Ibis Metz - Nord; Campanile Metz - Nord; Ibis Metz - Cathédrale Hotels (3****)**
 Address **Different addresses. Woippy and Metz (France)**
 Website <https://all.accor.com/a/en.html>
- | | | |
|--|---------------|---------------|
| Single room per person per day | 150,00 | Euro € |
| Double room two persons per day | 240,00 | Euro € |
- The official hospitality package includes **(5 nights minimum)**
- Accommodation (full board) in the selected hotel (breakfast at the hotel and lunch and dinner next to the venue)
 - Services and all tax charges inclusive
 - Free transportation from/to the airport/hotel at different time slots
 - Free transportation shuttle service from/to the venues/hotels at different time slots
 - Participation / accreditation fee
 - Entry fee
 - Complimentary WiFi at the hotel
- Room Reservation:**
 The deadline is by **23 September 2024, 23:59 CEST**.
Early Bird deadline is by **20 July 2024, 23:59 CEST**. Early bird discount (full package) **240,00** **Euro €**
 The **farewell party** is not included in this option, so you will need to pay it separately **50 EUR €**

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Option 3 Participation/Accreditation fee payment **without hospitality nor transportation**

In case the participants choose Option 1 the Organisers will **not** offer an official hospitality package. The participants have to look after their own accommodation, transportation and meals. The participants will only pay the participation/accreditation fee.

Participation/accreditation fee for the **players** is fixed to **250,00 EUR €**
 Participation/accreditation fee for **coaches, caregivers, medical staff and others** is **150,00 EUR €**
 The **farewell party** is not included in this option, so you will need to pay it separately **50 EUR €**

Note: The participation/accreditation fee is different of the entry fee that is explained in the **section 22**.

17 PAYMENTS

Payment should be made in **EUR €** currency by **direct Bank Transfer within 7 days** upon **receiving an invoice** from the **Local Organizing Committee (LOC)**, to the **bank account provided within the invoice**.

Payment has to be made by **covering all bank fees**, in connection with the bank transfers, after receiving the pro-forma invoice from the LOC.

To avail of the Early Bird rates before 20 July 2024, all payments must be made at the time of registration.

18 TRANSPORTATION

From **International airport of Luxembourg (Luxembourg) (IATA Code, LUX)** to the selected hotel and the venue and back.
 Transportation will only be arranged when booking the full hospitality package (OHP).
 Please check the timelines/deadlines in the section 21.

19 CANCELLATION POLICY

- 19.1 In the event of cancellation **before 22 August 2024, 23:59 CEST**, the amount prepaid will be refunded in full with a **40Euros handling fee per person**.
- 19.2 In the event of cancellation **after 22 August 2024, 23:59 CEST and before 6 September 2024, 23:59 CEST**, there will be a fee of **250Euros € per person** for any of the **official full hospitality packages (OHP)**, **65Euro € per player** if **non official package selected** and **40Euro € per any other participant** if **non official package selected**.
- 19.3 In the event of cancellation **after 6 September 2024, 23:59 CEST and before 23 September 2024, 23:59 CEST**, there will be a fee of **60% per person** for any of the **official full hospitality packages (OHP)**, **60% per player** if **non official package selected** and **60% per any other participant** if **non official package selected**.
- 19.4 In the event of cancellation **after 23 September 2024, 23:59 CEST**, there will not be any option of refunded.
- 19.5 **Any refund will be made after the event finishes.**

20 VISAS

For those who need a visa to enter Greece please contact the Local Organiser to get a letter of invitation at least 3 months in advance including the following data: full name, nationality, passport number, issued and expire dates, date & place of birth)

21 KEY TIMELINES/ DEADLINES

Summary of key timelines and deadlines:

Early Bird	20th July 2024, 23:59 CEST
Room Cancellation / Amendment (no fees)	22nd August 2024, 23:59 CEST
Room Cancellation / Amendment (with fees)	6th September 2024, 23:59 CEST
Entries registration	23rd September 2024, 23:59 CEST
Room Cancellation / Amendment (with more fees)	23rd September 2024, 23:59 CEST
Room Cancellation / Amendment (full charge)	From 23rd September 2024, 23:59 CEST
Payments/Bank transactions	4th October 2024, 23:59 CEST

22. ENTRY FEE

The entry fee is included in the Participation/Accreditation fee this year.
 The fee includes: a) Entry to the Singles tournament, b) Access to the players lounge, with drinks and snacks, c) Entry to the 2024 World Table Tennis for Health Congress.

23 AWARDS

Medals for the winners, runners up and semifinalists in Singles of main events

24 INFORMATION FOR PLAYERS

- 24.1 By entering the Championship, participants agree to abide by all ITTF rules and by the rules polices (including signing the Conditions of Participation form) and by the rules and regulations of the Local Organising Committee. All entered, pairs and individual players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video internet webcasting, motion picture coverage, video and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, internet and photographic coverage of any kind. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the LOC. Doping control may be conducted in accordance with the relevant World Anti-Doping Agency (WADA) International Standards, ITA and ITTF Anti-Doping Rules. See the anti-doping section of the ITTF.com <https://www.ittf.com/anti-doping/> for more details, including the list of prohibited substances and methods in force, doping control and, if applicable, the Therapeutic Use Exemption processes. □
- 24.2 By entering the Championship, each participant confirms that they know that their personal data will be shared with the LOC, ITTF and ITTF Group, for the purpose of facilitation and enhancing their participation in the Championships who, in turn, undertake not to share it with any unauthorised person in any way.

25 BETTING

In the context of betting participants shall not, by any manner whatsoever infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.

26 MEDICAL STAFF/DOCTOR

There will be an official doctor for the tournament. While the stay is not medicalised.

27 INSURANCE

By entering the event, each participant must ensure that they have proper medical, travel, and other insurance.

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28 LIABILITY

- 28.1 To the extent permitted by law, the ITTF and the LOC will not be liable for any direct (where unforeseeable), indirect or consequential loss or damage suffered by any participant of the Championships for their participation in the Championships. The ITTF's total aggregate liability to each participant of the Championships for any foreseeable direct losses, costs, damages or liabilities is limited to the price received by the ITTF from each such person from their participation. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time an agreement was made, both the ITTF and such person knew it might happen (for example, if the participant discussed it with the ITTF at the time of registration).
- 28.2 Each participant will be responsible for all costs, losses and liabilities incurred by the ITTF as a result of any damage to the ITTF's property caused by them, their actions or the actions or omissions of those under their supervision or control whilst on the premises of the Championships.

29 REFEREE

Name **TBD**

30 ITTF COMPETITION MANAGER

Name **Adham Ashour**
Tel +201005702020
E-mail aashour@itff.com

31 ITTF EVENT MANAGER

Name **Ramon Ortega-Montes**
Tel +34 609 718 247
E-mail montes@foundation.itff.com

We look forward to meeting you in Maizières-lès-Metz !